

# CLIENT ADVISORY

May 27, 2020

## Electronic Manifest Confidentiality Application

Dear Valued U.S. Customer,

On May 22, 2020, U.S. Customs and Border Protection (CBP) deployed on [cbp.gov](http://cbp.gov) an automated online site for the submission of ocean manifest confidentiality requests by carriers, importers, exporters, and consignees.

Currently the trade submits a mail or email request for confidential treatment of their name and address on inward and outward vessel manifests. The new application will enhance the process and allow the requesting party to confirm that a name provided matches the name entered electronically in the Automated Commercial Environment (ACE). In the past, there have been issues with ensuring all name spellings possible have been covered and that requests have been received and handled timely.

For additional information and access to the webpage, go to:

<https://www.cbp.gov/trade/automated/electronic-vessel-manifest-confidentiality>

If you have multiple shippers or consignees, a .csv template can be downloaded from the application site and completed for uploading. The data to be provided to CBP is:

- Individual's Name (person submitting the request)
- Individual's Title
- Relationship to the Entity – self, agent (customs broker) or attorney
- Company Name
- Company EIN Number
- Individual's Telephone Number
- Individual's Email Address
- Company Address – including State, Country, and Zip Code
- Manifest Type
- Whether Shipper or Consignee
- Name of Shipper or Consignee
- Name Variation

If there are any questions about the submission process, or data requirements, technical questions should be directed to [vesselmanifestconfidentiality@cbp.dhs.gov](mailto:vesselmanifestconfidentiality@cbp.dhs.gov).

Thank you for being our Valued Customer. If you have any questions, please do not hesitate to contact your C.H. Robinson commercial representative for further information.

Sincerely,  
C.H. Robinson

*Our information is compiled from a number of sources that to the best of our knowledge are accurate and correct. It is always the intent of our company to present accurate information. C.H. Robinson accepts no liability or responsibility for the information published herein.*

